



**CALIFORNIA LOTTERY**  
**OPEN-NONPROMOTIONAL SPOT EXAMINATION FOR**  
**ASSOCIATE PROGRAMMER ANALYST**  
**(Specialist)**  
**MONTHLY SALARY RANGE \$4,110 - \$4,997**

2LO18

Final Filing Date **March 28, 2003**

Positions Located **Sacramento**

Who May Apply Persons who meet the minimum qualifications as stated. This is an open non/promotional examination.

Submit a completed State Application (STD Form 678). Applications must include "to" and "from" employment dates (month/day/year), time base, and official classification titles. Resumes containing additional information may be submitted with a State application.

	Mail To: California Lottery Selection Services Unit P.O. Box 2630 Sacramento, CA 95812	OR	Deliver To: California Lottery Personnel Office 600 North 10th Street Sacramento, CA 95814
How To Apply			

**Special Testing Arrangements:** If you have a disability and need special testing arrangements, mark the appropriate box on Question 2 of the "Application for Examination." You will be contacted about specific arrangements.

Experience applicable to one of the following patterns may be combined on a proportional basis with experience applicable to other patterns to meet the total experience requirement. **Note:** When qualifying under Pattern I all applicants must meet the experience requirements for this examination by the final filing date. When qualifying under Pattern II the applications must contain information pertaining to the specific experience relevant to the classification. When qualifying under Pattern III the application must contain the following information on all courses completed: title; semester or quarter credits; name of institution; and completion date. Please attach a copy of your college transcripts to assist when determining your qualifications. Failure to attach transcripts may result in a delay in your approval to compete in the examination.

Requirements For Admittance	<p style="text-align: center;"><b>Either I</b></p> <p>One year of experience in the California state service performing duties comparable to a Programmer II.</p> <p style="text-align: center;"><b>Or II</b></p> <p>Eighteen months of progressively responsible experience in information technology systems study, design, and programming, which shall have included responsibility on an information technology system project for analyzing operational methods and developing computer programs to meet desired results. One year of experience in this pattern must include responsibilities under general supervision to plan and develop programs to be processed on information technology systems equipment, perform systems analysis, or systems programming work.</p> <p style="text-align: center;"><b>Or III</b></p> <p>Equivalent to graduation from a recognized college or university with a minimum of 24 semester or 36 quarter units in information technology-related coursework. (Registration as a senior in a recognized institution will admit applicants to the examination, but they must produce evidence of graduation or its equivalent before they can be considered eligible for appointment.)</p>
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Position Description	Under general supervision, independently performs programming and analysis work, and/or acts as leader of a team of programmers, and/or participates with other programmer analysts on projects of a very complex nature or unusually broad scope.
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Eligible List and	A departmental eligible list will be established for the California Lottery. The list may be abolished 12 months after it is established unless the needs of the department and conditions of the list warrant a change in this period. Candidate's will only be notified of a change if prior to 12 months from list date.
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Exam Information	The testing method used may be one or a combination of the following: Oral Interview, Written Examination, Education & Experience, or Supplemental Application.
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See reverse for additional information

*An equal opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.*

*It is an objective of the state of California to achieve a drug-free state work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service and the special trust placed in public servants.*

In addition to evaluating the competitor's relative abilities as demonstrated by quality and breadth of experience, emphasis will be on measuring competitively, relative to job demands, each competitor's:

**Knowledge of:**

- Information technology system programming, equipment, and its capabilities
- Principles and techniques of studying work process for new or revised information technology system applications
- Principles of designing methods of processing information
- Technical report writing
- Statistical methods
- Principles of public administration, organization, and management
- Principles of personnel management

Exam Scope

**Ability to:**

- Write complex programs and develop detailed program specifications
- Analyze information and situations, reason logically and creatively, identify problems, draw valid conclusions, and develop effective solutions
- Apply creative thinking in the design and development of methods of processing information with information technology systems
- Establish and maintain cooperative working relationships with those contacted in the course of the work
- Communicate effectively
- Prepare effective reports

Veterans and  
Career Points

Veterans' preference points and career credits are granted in promotional examinations.

Felony  
Disqualification

Pursuant to Government Code Section 8880.71, persons convicted of a felony or any gambling-related offense are not eligible to be examined for or be appointed to any position with the California State Lottery. Any successful candidate must undergo a thorough background investigation before employment with the department can be obtained.

### GENERAL INFORMATION

**For an examination** without a written feature it is the candidate's responsibility to contact the California Lottery at (916) 324-0974 three weeks after the final filing date if he/she has not received a progress notice.

**Applications are available** at the State Personnel Board or on their website ([www.spb.ca.gov](http://www.spb.ca.gov)), local offices of the Employment Development Department and any California Lottery District Office.

**If you meet the requirements** stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on the other side of this bulletin will be compared to the Knowledge, Skills, and Abilities required for the classification. All candidates who pass will be ranked according to their scores.

**The California Lottery** reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.

**Rule 235:** An employee who has moved from one agency to another agency without a break in service may participate in the promotional examination for the agency from which that employee moved while employed under probationary status, limited-term appointment, or temporary authorization (TAU). If a promotional examination is being held for an agency to establish an employment list for an administrative, professional or technical class, an employee of another agency who is otherwise eligible may participate, if that employee had promotional eligibility in the designated agency at any time within three years of the date of the examination and has had no subsequent break in state service by resignation, non disability retirement or removal for cause.

**CALIFORNIA LOTTERY  
PERSONNEL OFFICE  
600 NORTH 10TH STREET, MS - D-20  
SACRAMENTO, CA 95814  
(916) 322-5109**

**TDD: (800) 345-4275  
California Relay (Telephone) Service:  
From TDD Phones: 1 (800) 735-2929  
From Voice Phones: 1 (800) 735-2922**

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ONLY FROM TELEPHONES EQUIPPED WITH A TDD DEVICE.**